

STATE OF ILLINOIS)
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COUNTY OF WOODFORD)

PROCEEDINGS OF THE COUNTY BOARD OF WOODFORD COUNTY, IN THE STATE OF ILLINOIS, at an adjourned meeting thereof begun and held in the Woodford County Board Room in the City of Eureka, in said County, on the fourth Thursday in March, AD 2018, same being the 22nd day of said month.

Thursday

March 22, AD 2018

6:30 P.M.

Board met and was called to order by Chairman Glazier.

Chairman Glazier began the meeting with a moment of silence in remembrances of Ronald Understock, who served as Superintendent of the Veterans Assistance Commission and Brian Best who served as a volunteer with the EMA (Emergency Management Agency). He then led all present in the Pledge of Allegiance.

Roll call by the Clerk. Present: Russell Cotton, John Delaney, Stanley Glazier, Richard Hill, Douglas Huser, Jason Jording, Bryant Kempf, Duane Kingdon, John Krug, Barry Logan, Blake Parsons, Randy Roethler, Pete Streid, and Donald Tolan. Absent: Andy Rokey whom Chairman Glazier stated was excused. Also present was County Clerk Debbie Harms.

Board announced in session by the Chairman.

Clerk Harms presented and read the Certificate of Giving Notice for this meeting.

Mr. Kingdon moved the Certificate be approved as read, which motion was seconded by Mr. Huser and was unanimously carried.

Clerk Harms submitted the minutes of the February 20, 2018 regular session County Board meeting for additions, corrections and approval.

Mr. Hill moved to approve the minutes of the February 20, 2018 regular session County Board meeting as mailed, which motion was seconded by Mr. Delaney. Chairman Glazier called for any corrections or objections to these minutes and there was none. He called for the vote and it unanimously carried.

Chairman Glazier stated there were no executive session minutes to review.

Chairman Glazier called for public input as listed from the sign-in sheet.

Mr. Jerry Smith stated he would like to get some volunteers of interested citizens together in regard to forming a money raising project to repair and/or put a new clock in the Courthouse. If anyone was interested, they should get in contact with him.

As no one responded to Chairman Glazier's call for further public input, he announced the end of such.

The meeting continued with "Appointments". Mr. Huser moved to approve the appointment of Rodney Noe as an Alternate to the Zoning Board of Appeals (ZBA) to complete the unexpired five year term of Steve Tanton expiring August 1, 2019. The motion was seconded by Mr. Kingdon and unanimously carried.

Mr. Huser moved to approve the appointment of Zachary M. Taylor to the Caterpillar Trail Public Water District to complete the unexpired five year term of David Cusac expiring May 1, 2020. The motion was seconded by Mr. Delaney and unanimously carried.

Mr. Delaney moved to approve the appointment of Roy Bockler to Tri-County Regional Planning

Commission (TCRPC) to represent Spring Bay Township, Spring Bay, and Bayview Gardens contingent on their individual payment for participation in Tri-County for a one year term expiring March 22, 2019. The motion was seconded by Mr. Kingdon and unanimously carried.

In regard to the next appointment as shown on the agenda of Stan Glazier to Tri-County Regional Planning Commission to represent Woodford County for a one year term, Chairman Glazier stated he was withdrawing his name. He felt Russell Cotton would be a good representative and should be considered at next month's County Offices Committee meeting since a County representative was needed.

Mr. Streid moved to approve the appointment of Curtis Heilman as an Alternate to the Zoning Board of Appeals to complete the unexpired five year term of George Irick expiring August 1, 2019. The motion was seconded by Mr. Parsons. Mr. Huser stated both Alternates appointed tonight were from County Board District 2 as it had been pointed out last month no one from that District served on the ZBA and if permanent positions became available on such Board it would be good to get someone from District 2. Chairman Glazier called for the vote and it unanimously carried.

Mr. Kingdon moved to approve the reappointment of Ronald Mool to the El Paso Fire Protection District for a three year term expiring April 30, 2021, which motion was seconded by Mr. Delaney and was unanimously carried.

Mr. Logan moved to approve the reappointment of Tim Ruestman to the El Paso Fire Protection District for a three year term expiring April 30, 2021, which motion was seconded by Mr. Delaney and was unanimously carried.

Mr. Hill moved to approve the appointment of Mike Smith for the Roanoke representative to Tri-County Regional Planning Commission contingent on their individual payment for participation in Tri-County for a one year term expiring March 22, 2019. The motion was seconded by Mr. Krug and unanimously carried.

Mr. Kingdon moved to approve the appointments of Alycia Lingle and Lisa Jording as Community CRS (Community Rating System) Coordinators until superseded, which motion was seconded by Mr. Cotton. In response to a question on what these appointments concerned, Zoning Administrator Lisa Jording stated she had provided a handout at each Board Member's chair that explained the CRS. The CRS was a floodplain program and this was the first step in providing a percentage of premium reduction to those who had floodplain insurance. Mr. Jording stated he would abstain from the vote. Chairman Glazier called for the vote and it carried with noted abstention.

The agenda continued with Petitions, Resolutions, and/or Motions.

Mr. Cotton moved to approve Resolution #029 being acceptance of the Special Warranty resolving application be made to the Office of Intermodal Program Implementation, Illinois Department of Transportation for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964 as amended and Woodford County agrees in writing to the terms/conditions of the Special Warranty regarding fair and equitable arrangements to protect the interest of employees affected by such assistance (concerns We Care). The motion was seconded by Mr. Krug and unanimously carried.

Mr. Hill moved to approve Resolution #030 authorizing a \$1,600.00 increase to budget line item 051-210-5059 (Tri-County Regional Planning Commission) and to decrease budget line item 051-210-5192 (County Economic Development) by \$1,600.00 to ensure sufficient funds were available to pay for the County of Woodford's participation in Tri-County to hold one seat for a period of one year. The motion was seconded by Mr. Delaney.

There was questioning on why the full amount of \$11,200 was not being transferred for representation on TCRPC (one seat for the County and six seats for municipalities). Discussion followed how the municipalities had agreed to pay for their own representation, how the above line item adjustment of \$1,600.00 represented the one

County seat on TCRPC, how the amount remitted to TCRPC by the County for the municipality seats was a pass through and a separate line item would be created for this pass through, how TCRPC wanted the County to receive the checks from the municipalities and then the County would issue a check for such seats to Tri-County, how a line item would be set up for the revenue side and how there needed to be an appropriation before any funds could be paid out, how TCRPC had a deadline of April 29 for the payment, and how it seemed more reasonable to pay one check to TCRPC rather than piece meal the payments. It was pointed out how the Finance and Economic Development Committee was reviewing the need for a line item for the expenditure of the municipalities participation separate from the County's participation, how there wasn't enough appropriation left in the EDC line item to cover the entire amount and questioning on what the Board wanted to do in this regard. Chairman Glazier called for the vote and it unanimously carried.

Mr. Krug moved to approve Resolution #031 authorizing a Petition for County Aid for Olio Road District, Section 16-11145-00-DR, which motion was seconded by Mr. Parsons and was unanimously carried.

Mr. Logan moved to approve Resolution #032 authorizing the Board Chairman to execute an engineering agreement with Hutchison Engineering, Inc. for the Worth Township Bridge Rehabilitation Project, Section 17-17161-00-BR, which motion was seconded by Mr. Kingdon. In response to a question on whether this was beyond our Engineer's capabilities and why the County was farming this out, Mr. Huser responded the County Engineer had said he would like to do this but did not have time as he was too busy doing ordinances and everything else. Chairman Glazier called for the vote and it carried. Some Nay votes were cast.

Mr. Jording moved on Resolution #033 resolving the Sheriff be authorized to enter into an agreement with Legacy Lawn Care for the mowing of the Eureka campus in the amount of \$135.00 per mow, which motion was seconded by Mr. Tolan and was unanimously carried.

Mr. Jording moved on Resolution #034 resolving the Sheriff would have \$10,000 approval limit to use for unknown repairs in regard to the replacing of office windows in the Courthouse in the areas where the failing windows would be removed, which motion was seconded by Mr. Hill and was unanimously carried.

Mr. Streid moved to approve Resolution #035 authorizing execution and amendment of Section 5311 Grant Agreement concerning an application be made to the Office of Intermodal Project Implementation, Illinois Department of Transportation for a financial assistance grant under Section 5311 for fiscal year 2019 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Woodford County (concerns We Care). The motion was seconded by Mr. Kempf and unanimously carried.

Mr. Kingdon moved to approve Ordinance #008 granting text amendments in Sections 5, 24 and adding Section 30 to the Zoning Ordinance concerning solar energy systems/solar farms. The motion was seconded by Mr. Parsons and unanimously carried.

Mr. Kingdon moved to approve Ordinance #009 granting a Special Use concerning Petition 2018-06-S by Adams Outdoor Advertising to erect a billboard in the General Commercial District more commonly described as east of the mini storage units at 589 State Route 116, Metamora, Illinois. The motion was seconded by Mr. Hill and unanimously carried.

Mr. Kingdon moved to adopt Ordinance #010 regarding Utility Permits, which motion was seconded by Mr. Huser. Mr. Huser stated he got a call from County Engineer Lindell Loy in regard to making a change in this Ordinance and there was another item that did not get changed quite right. He asked if the Ordinance should be sent back to Committee. Mr. Kingdon withdrew above motion. Mr. Huser moved to postpone acting on Ordinance #010 until next month, which motion was seconded by Mr. Kingdon and was unanimously carried.

The first item under New Business as listed on the agenda was "Discussion and approval of Noxious Weed Policy". Mr. Huser moved on such, which motion was seconded by Mr. Kingdon and was carried. Two Nay votes were cast.

The second item under New Business as listed on the agenda was “Discussion and approval of Animal Control Ordinance”. Mr. Jording moved on such, which motion was seconded by Mr. Logan. County Treasurer Melissa Andrews stated she had several items that needed to be corrected and they were:

- Page 1 showed “Adopted April 17, 2018” and should be “March 22, 2018” if it were adopted tonight.
- Page 2 Section 2.04 where it showed “County” should be “Counties” as mirrored off State statute.
- Page 5 top Paragraph-at the end of the second line where it read “...to the Administrator or a designated person (s) by the Board within the Animal Control Office...” and should read, “...Administrator or an employee within the Animal Control Office...”
- Page 5 top Paragraph-5th line, there should be no additional space after the word “Program” and before the comma.
- Page 5 top Paragraph-last sentence should be, “Vouchers will be issued for spaying or neutering to cover up to \$150 for dogs and up to \$90 for cats”.

Mr. Jording withdrew the above motion. Mr. Jording moved to send the Animal Control Ordinance back to Committee, which motion was seconded by Mr. Kempf and was unanimously carried.

The third item under New Business as listed on the agenda was “Agreement with CoreSource”. Mr. Huser moved on such, which motion was seconded by Mr. Kingdon and was unanimously carried.

Nothing was listed under Unfinished Business as found on the agenda.

Clerk Harms presented the Claims Paid in Vacation since the last meeting of the Board.

Mr. Kempf moved to approve the Claims Paid in Vacation since the last meeting of the Board, which motion was seconded by Mr. Huser.

Chairman Glazier called for any additional claims to be Paid in Vacation. Mr. Kempf presented a claim to be Paid in Vacation to Security Equipment Corporation in the amount of \$300.00 for training of two Probation Officers in Decatur. Mr. Jording presented a claim to be Paid in Vacation to McKenna Veterinary Service in the amount of \$725.80 from the Menssen Critter Care Trust Fund, which serves as a pass through. Chairman Glazier called for the vote on all claims concerning Paid in Vacation and it unanimously carried.

Mr. Hill presented and read Resolution #028 relative to the payment of the Claims.

Mr. Hill moved for the adoption of Resolution #028, which motion was seconded by Mr. Kingdon. It was pointed out there was a typo on the agenda that showed Resolution #038 and it should be #028. Chairman Glazier called for a roll call vote. County Board Members voting Aye: Bryant Kempf, Duane Kingdon, John Krug, Barry Logan, Blake Parsons, Randy Roethler, Pete Streid, Donald Tolan, Russell Cotton, John Delaney, Stanley Glazier, Richard Hill, Douglas Huser and Jason Jording. County Board Members voting Nay: None. County Board Members absent: Andy Rokey. Motion carried.

The Report of the County Treasurer on receipts and disbursement of the General Fund, current fund balances and interfund transfers for the period ending February 28, 2018 was presented, as well as a handout regarding the Revolving Loan account as of February 28, 2018 and the Statement of Revenue and Expenditures being the Revenue Report for the first quarter of Fiscal Year 2018 (12/1/2017 through 2/28/2018). Treasurer Andrews reported the audit report would be presented next month on April 9 to the Finance and Economic Development Committee and she would also bring copies of such audit to the next County Board meeting.

Mr. Cotton reported the Revolving Loan account would be going away. Either the County could send the existing loans to the State and the County would get 1.2 million in grants or the County could take over and the State would give the County 1.5-1.6 million dollars in grants; however, HUD was tied in with the grants and the County could only get two grants. He would like to get clarification from the Board or the State’s Attorney Office on the HUD stipulations as well as what the grants could be used for. Discussion followed how the County would have to pay \$375,000 in real cash for the loan buyouts to get the extra \$375,000 in grant money, questioning if this

was something Tri-County could be involved with and how they should be familiar with HUD guidelines, and how Chairman Glazier stated this issue would be given to the Finance and Economic Development Committee to continue working on.

Mr. Logan moved to place all of the Treasurer's reports on file, which motion was seconded by Mr. Hill and was unanimously carried.

Clerk Harms presented the Statement of Revenues and Expenditures being the Report of the Budget for the first quarter of Fiscal Year 2018 (12/1/2017 through 2/28/2018) as prepared by the County Clerk as well as the Statement of Revenues and Expenditures being the Summary Expense Report.

The Report for the Office of County Board dated March 22, 2018 was presented. Mr. Huser moved to place the Report on file, which motion was seconded by Mr. Kingdon and was unanimously carried.

Clerk Harms presented the list of correspondence to be placed on file for the March 22, 2018, County Board meeting:

- Warrant of Appointment for Clayton Township appointing Richard Burmood as Clayton Township Supervisor due to the death of Arthur J. Gerdes.
- Woodford County Circuit Clerk Agency Fund-Financial Statement and Supplementary Information-Year Ended November 30, 2017.
- Group TAM (Transit Asset Management) Plan-Tier II Participation Authorization Form (concerns We Care).
- Rules of Procedure or Bylaws for the Zoning Board of Appeals of Woodford County, Illinois.
- Minutes of the Finance & Economic Development Committee meeting held February 14, 2018.
- Minutes of the Road and Bridge Committee meeting held February 8 and of the Special Meeting held February 20, 2018.
- Minutes of the Public Safety Committee meeting held February 14, 2018.
- Minutes of the County Offices Committee meeting held February 13, 2018.
- Minutes of the Conservation, Planning, and Zoning Committee meeting held January 9, 2018.
- Minutes of the Woodford County Health Care (Health Insurance) Committee meeting held January 10, 2018.
- Minutes of the Woodford County Zoning Board of Appeals meeting held January 23, 2018.

Mr. Huser moved to place all correspondence on file, which motion was seconded by Mr. Kingdon and was unanimously carried.

The respective Chairmen gave the reports of each Standing Committee.

Mr. Huser, Chairman of the Road & Bridge Committee, reported he received a letter of resignation from County Engineer Loy with his last day being around April 11th. Mr. Huser had spoken with former County Engineer Robert Cherveney and Assistant County Engineer Conrad Moore and they have a temporary solution until a permanent Engineer can be found. County Engineer Loy announced the Highway Department was going to have a Public Open House pertaining to the County Highway #13 Project at the Roanoke High School from 6:00 P.M.- 8:30 P.M. on March 27th. Fliers had been distributed to County Board Members and many local businesses. County Engineer Loy encouraged all County Board Members to attend.

Mr. Kempf, Chairman of the County Offices Committee, reported there had been more discussion on the Sexual Harassment Policy and if all goes well, the Policy should be brought to the full Board next month. He also reported there had been discussion on forming an Ethics Committee and were currently waiting on UCCI to provide a template to base the Ethics Policy off of.

Mr. Hill, Chairman of the Finance and Economic Development Committee, reported the Committee was beginning to look at next year's budget and working on setting guidelines for such.

Mr. Jording, Chairman of the Public Safety Committee, reported the Committee discussed projects going on at the Courthouse. He brought up the one thing they needed input on was how the deductibles currently were paid out of the Contingency line item for causality and property liability. Snedekers Risk Management recently informed the Committee most Counties paid for such out of the Tort Fund and that was what a Tort Levy was for. Mr. Jording thought unless there was a huge objection the Finance and Economic Development Committee would pay such deductibles from the Tort Fund this year and not from the Contingency line item. Mr. Jording also reported the Maintenance Supervisor's resignation was accepted and he had been charged in Woodford County. An ad was posted for a new Maintenance Supervisor (Facilities Maintenance Manager) on the Sheriff's Facebook page.

Mr. Kingdon, Chairman of the Conservation, Planning, and Zoning (CPZ) Committee, stated the Committee was hoping the Subdivision Code would be reviewed by the Zoning Attorney and returned to them. State's Attorney Minger had asked the Zoning Attorney for a return by March 30th. Hopefully everything would be alright so it could get in front of the County Board as there was a lot of interest by those wanting to use that new revision. Mr. Kingdon stated he was informed the State's Attorney's Office had gotten some additional help and he was putting in a public request to get first in line to start getting some legal help for CPZ so they could get their work done instead of sitting and waiting on legal advice all the time.

Chairman Glazier reported for Tri-County Regional Planning Commission. Minonk had a meeting and there was talk about sending someone over to Tri-County as their representative. At first, Minonk was going together with El Paso for representation. Chairman Glazier indicated that if Minonk planned to go in separately then all positions would be filled on TCRPC.

Chairwomen Andrews reported the Health Care Committee (Health Insurance Committee) met last Wednesday and there were two main topics for discussion on the agenda. The first topic was third party administrator fees charged to the plan which was on tonight's agenda and had been approved. Ms. Andrews stated there were no rate changes between last year and this year. The other item discussed was Tria Health which partnered with MedTrak, the Pharmaceuticals Benefits Manager. She explained how those two plans worked together for the employees of Woodford County which has resulted in savings.

Chairman Glazier reported for the Veterans Assistance Commission due to the death of Superintendent Ron Umdenstock. Hopefully at next month's County Offices Committee meeting there would be a name for this position to discuss. Mr. Logan stated a gentleman was in that Office now and how he had received a call from some of the Veterans in Spring Bay who recommended that gentleman stay in such position. Their recommendation was that he continue on. Mr. Logan stated he was not sure how the nomination would be coming forward or how that was going to work, but the preference was as stated above. Mr. Jording stated his understanding was this issue would be discussed amongst the participating members of the VAC. He felt there was no disagreement on the above but that was a discussion they were going to have.

Chairman Glazier asked if there was a motion to enter into executive session and there was none.

Mr. Huser moved to adjourn, which motion was seconded by Mr. Krug and was unanimously carried.

Chairman Glazier announced the Board adjourned.

Attest: Debbie Harms, Woodford County Clerk & Recorder