

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JULY 13, 2021
AGENDA
4:30 P.M.**

The public may feel free to participate via Zoom.

The ID is: 825 7992 8287

Password is: 737915

- 1. Call to Order**
- 2. Roll Call** – Jason Spence, Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel
- 3. Approval of Minutes**
 - a. Approval of June 8, 2021 regular meeting minutes.
 - b. Release or keep confidential June 8, 2021 Executive Session Minutes
- 4. Public Input**
- 5. Appointments**
 - a. Reappointment of Stanley Ulrich to the Linn Mt. Vernon Cemetery Association for a 4 year term expiring April 30, 2024
 - b. Reappointment of Vincent Winkler to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.
 - c. Reappointment of Timothy L. Schoon to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.
 - d. Reappointment of Gretchen A. Strauch to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.
 - e. Reappointment of Loyd Damerell to the Linn Mt. Vernon Cemetery Association for a 6 year term expiring April 30, 2027.
 - f. Appointment of Harold Weiss to the Washburn Fire Protection District to complete the unexpired three year term of Stan Ulrich expiring June 1, 2024.
- 6. Approval of Claims**
 - a. Approval of July claims
 - b. County Board Per Diem – Roll Call Vote
- 7. Unfinished Business**
- 8. New Business**
 - a. Developing Administrative oversight for Courthouse Appointed Officials.
 - b. Approval of Resolution 2020-21 #055 increasing the Public Defender salary
 - c. Board Coordinator
- 9. Budget**
- 10. Other**
- 11. Executive Session (if necessary)**
 - a. 5 ILCS 120/2(c)(1) Board Coordinator
- 12. Any action coming out of Executive Session**
- 13. Adjournment**

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JUNE 8, 2021
MINUTES
5:30 P.M.**

1. Call to Order

The meeting was called to order at 5:33 P.M.

2. Roll Call – Jason Spence, Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel all present

3. Approval of Minutes

a. Approval of Maya 11, 2021 regular meeting minutes.

Motion to approve May 11 minutes made by Hill, seconded by Durst. There was a correction made to the minutes. Under the Supervisor of Assessment it stated that “the CV’s were being...”, that should be the C of E’s. *Motion passed.*

4. Public Input

Dawn Kupfer, Woodford County Clerk addressed the committee. She is in the process of ordering new yearbooks. The Board also asked for the billfold cards. There were 370 yearbooks ordered in 2019. She hasn’t receive the pricing for this amount yet, but will present that at the Board meeting next week. She may bump the quantity up depending on where the price break is. The billfold cards they hope to print in her office.

5. Appointments

- a. Reappointment of John L. Schaer to the Spring Bay fire Protection District for a three year term expiring May 1, 2024.
- b. Appointment of David Meinhold to the Finance and Economic Committee to complete the 2 year term of Justin Faulk expiring the first Monday in December 2022.
- c. Appointment of Julie Blunier to the Roanoke Fire Protection District to complete the unexpired 3-year term of Carolyn flowers expiring May 13, 2024.

Motion to approve the appointments of a, b, and c made by Nagel, seconded by Durst. *Motion passed.*

6. Approval of Claims

a. Approval of June claims

Motion to approve June claims made by Nagel, seconded by Schertz. *Motion passed.*

b. County Board Per Diem – Roll Call Vote

There are two per diems – Autumn Jones for \$875, and Barry Logan for \$2,700. Motion to approve the two per diems made by Nagel, seconded by Hill. Roll call vote – Schertz-yes; Nagel-yes; Hill-yes; Durst-yes; Spence-yes. *Motion passed.*

7. Unfinished Business

None

8. New Business

a. Devnet quote for assessment notices.

The Supervisor of Assessment gets a quote every year for the cost of printing the tax bills and mailing. This is done every year. In September, when the bill arrives, she will have the Board Chairman sign the bill. Motion to approve the Devnet quote, not to exceed \$1,665.00 made by Nagel, seconded by Hill. *Motion passed.*

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JUNE 8, 2021
MINUTES
5:30 P.M.**

b. Cupcake Ordinance

It was brought to the chairman's attention that people in the unincorporated areas of Woodford County cannot bake goods in their homes and sell them over the internet or at markets. The Food Handling Regulation Enforcement Act allows counties, cities, and municipalities to put in an ordinance which allows them to be able to bake goods in their homes and sell. They cannot make more than \$1,000 a month and cannot make "hazardous food" which are items that are not baked, example-cheesecakes. This would give residents more rights to make money out of their own home. Paul Wilkins from the Health Department addressed the committee. He stated that there is no home educational class for home kitchen operations. These classes go over food safety, preparations, storing, what can happen if not prepared and stored properly, etc. People selling baked good type foods at a farmers market have taken a certified class on proper food handling. There is no registration of people baking goods in their homes. So there is no way to track complaints, or investigate should someone fall ill from eating a home baked good. It is hard for the Health Department to control. Schools and Churches have someone on staff who holds a food safety certificate. It was asked if we have any exposure as a county, and it was felt that our risk would be low. The \$1,000 limit is part of the statute. Motion to send to the full board for approval made by Schertz, seconded by Durst. *Motion passed.*

9. Other

a. Supervisor of Assessments report

Splits are done up to February. Sales are caught up till April. All tax bills should be mailed to the correct entity. She is revamping the webpage to have more information available to the public. May deeds will be processed next week.

10. Executive Session (if necessary)

a. 5 ILCS 120/2(c)(1)

Motion to go into executive session under 5 ILCS 120/2 (c)(1) made by Nagel, seconded by Durst. Roll-call vote – Schertz-yes; Hill-yes; Durst-yes; Spence-yes; Nagel-yes. *Motion passed.*

Motion to come out of executive session made by Nagel, seconded by Hill. *Motion passed.*

11. Any action coming out of Executive Session

Not action will be taken.

12. Adjournment

Motion to adjourn made by Durst, seconded by Hill. *Motion passed.*

Meeting adjourned at 6:45 PM.

Submitted by: Deb Breyman

Jason Spence, Chairman
County Office Committee

Linn Mt. Vernon Cemetery Association
PO Box 429
Washburn, IL. 61570
Phone 309-248-7591

June 16, 2021

Woodford County Clerk
115 N Main, Room 202
Eureka, IL 61530-1273

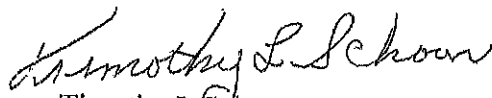
Attention: Chairman of the Woodford County Board

At your next regularly scheduled board meeting, please reappoint the following as trustees for the Linn Mt. Vernon Cemetery Association for the expired term of office as shown:

Committee Member	Term	Expiration	New Expiration
Stanley Ulrich	4 years	4/30/20	4/30/24
Vincent Winkler	3 years	4/30/21	4/30/24
Timothy L Schoon	3 years	4/30/21	4/30/24
Gretchen A Strauch	3 years	4/30/21	4/30/24.
Loyd Damerell	6 years	4/30/21	4/30/27

Sincerely,

Linn Mt. Vernon Cemetery Association


Timothy L Schoon
Secretary

Reappointment of Stanley Ulrich to the Linn Mt. Vernon Cemetery Association for a 4 year term expiring April 30, 2024.

Reappointment of Vincent Winkler to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

Reappointment of Timothy L Schoon to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

Reappointment of Gretchen A Strauch to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

Reappointment of Loyd Damerell to the Linn Mt. Vernon Cemetery Association for a 6 year term expiring April 30, 2027.

Woodford County Board


115 N Main Street
Room 103
Eureka, IL 61530

Dear Sirs:

The Washburn Fire Protection District, Washburn, IL has been informed by our newly appointed Trustee, Stan Ulrich that he will have to step down as a trustee due to a health issue. In his place we would like to nominate Harold Weiss, 510 Terrace Lane, P O Box 581, Washburn, IL 61570 effective July 1st, 2021 or as soon as possible.

Please contact me if you need any further information.

Sincerely,



Michael Storms, Secretary

Washburn Fire Protection District

309 248 7112

Appointment of Harold Weiss to the Washburn Fire Protection District to complete the unexpired three year term of Stan Ulrich expiring June 1, 2024.

STATE OF ILLINOIS)
) SS.
COUNTY OF WOODFORD)

WOODFORD COUNTY BOARD
July 20, 2021

RESOLUTION #2020/2021-055

**RESOLUTION INCREASING THE SALARY OF THE
WOODFORD COUNTY PUBLIC DEFENDER**

WHEREAS, the State of Illinois pays 66 2/3% of the total annual compensation of State’s Attorneys based on the salaries in effect on December 31, 1988 and 100% of the increases in salaries taking effect after that date per 55 ILCS 5/4-2001(a); and

WHEREAS, the State of Illinois is allowing a 2.5% COLA increase to State’s Attorneys which increased the Woodford County State’s Attorney’s annual compensation to \$183,434.18 effective July 1, 2021; and

WHEREAS, the State of Illinois pays 66 2/3% of the Public Defender’s annual salary if the Public Defender is employed full-time in that capacity and his or her salary is at least 90% of that County’s State’s Attorney’s annual compensation per 55 ILCS 5/3-4007; and

WHEREAS, the Woodford County Public Defender’s salary needs to be increased to at least 90% of the Woodford County State’s Attorney Salary to be in compliance with State Statute; and

WHEREAS, the County Board needs to increase the salary of the Public Defender to \$165,090.76 retro-active to July 1, 2021 to continue to receive monthly salary reimbursements.

NOW THEREFORE BE IT RESOLVED by the Woodford County Board this 20th day of July, 2021 that the salary of the Public Defender be increased to \$165,090.76 retro-active to July 1, 2021.

Ayes _____ Nays _____ Absent _____

ATTEST:

Dawn Kupfer
Woodford County Clerk

John Krug
Chairman of the Woodford County Board